

Pincher Creek and District



Box 2841, Pincher Creek, Alberta, T0K 1W0 Telephone 403-627-3156 - fcss@pinchercreek.ca

FCSS Board Meeting, June 17, 2019 - Council Chambers Agenda

- 1.) **Call to order: 6:30 PM**
Confirmation of Quorum
- 2.) **Approval of Agenda**
- 3.) **Approval of Minutes May 21, 2019**
- 4.) **Financial:**
 - a) Grant fund unallocated and combined with 2018 surplus
- 5.) **Correspondence**
- 6.) **New and on-going Business**
 - a.) Social Needs Assessment – Inquiries and deadline for Expressions of Interest
 - b.) Presentations to Councils (Cowley on June 19th at 3:00 PM)
 - c.) Youth Forum Report
 - d.) Women's Emergency Shelter Association funding assistance
 - e.) Emergency Social Services – Vertical Church lease & Red Cross Training
 - f.) Revised funding application template
 - g.) McMan Youth Family and Community Service
 - h.) CRA Outreach Program and workshop opportunity
 - i.) Funding for 2020 – advertising and timelines
 - j.) Intermunicipal Collaboration Framework
 - k.) Outcome Measures Framework Sept 11 & 12
- 7.) **Project Coordination (optional information)**
 - a.) Housing
 - b.) Habitat
 - c.) Early Learning Centre planning/land and concept development
 - d.) Transportation – Regional Visioning Workshop June 14
- 8.) **Date for Next Board Meeting – Summer recess OR ??**
- 10.) **Adjournment**

Pincher Creek and District



FCSS Family and Community
Support Services

Box 2841, Pincher Creek, Alberta, T0K 1W0 Telephone 403-627-3156 - fcss@pinchercreek.ca

FCSS Board Meeting, June 17, 2019 - Council Chambers **Minutes Signature Copy**

Board members present: Kathy Verhagen, Stephanie Smith, Don Anderberg, Rick Lemire, May Kittlaus.

Absent with regret: Kellie Leblanc, Bonnie Scott; Bev Everts (replaced by Alt Rick Lemire)

1.) Call to order: Kathy Verhagen called the meeting to order at 6:40 PM

Confirmation of Quorum: A quorum was present

2.) Approval of Agenda

Motion 12 / 214 Kittlaus

That the Agenda be approved as amended (with the addition of 6 j) ICF Process and 6 k) Outcome Measures Workshop Sept 11 and 12
Carried

3.) Approval of Minutes May 21, 2019

Motion 12 / 215 Anderberg

That the minutes of the May 21, 2019 meeting be approved as circulated.
Carried

4.) Financial:

- a) Grant fund unallocated and combined with 2018 surplus (\$31,550.50):
Information only (the fund will remain in place until the Social Needs Assessment proposals have been reviewed).

5.) Correspondence

6.) New and on-going Business

- a.) Social Needs Assessment – Inquiries and deadline for Expressions of Interest: There have been eight inquiries to date. The deadline is June 28. The Board agreed to meet

on JULY 8th at 6:30 PM. The meeting will take place in the meeting room in the South Wing. David will prepare a score sheet for the Board assessment process.

- b.) Presentations to Councils: David will present to the Village of Cowley Council on June 19th at 3:00 PM)
- c.) Youth Forum Report: The Board has not yet received the event report.
- d.) Women's Emergency Shelter Association: It was suggested by Edmonton that the request for funding assistance for advertising for a new Executive Director and subsequent training costs were not eligible for FCSS funds. It was noted that WESA has begun advertising.

Motion 12 / 216 Anderberg

That the Women's Emergency Shelter Association request for funding be denied.

Carried

- e.) Emergency Social Services – Vertical Church lease & Red Cross Training:

The Board has requested confirmation re: the status of this lease agreement with the Vertical Church. It was agreed that in order to secure plans for Emergency Reception, this should be clarified/expedited.

Red Cross Training for reception centre volunteers will not be done directly by the Red Cross. They have suggested that perhaps a trained volunteer (from High River) be asked to conduct the training. David will follow-up.

- f.) Revised funding application template: The Board reviewed the funding application template and agreed to use it for the 2020 funding year.
The Board reviewed the budget templates proposed for use with the Funding Application Form.

Motion 12 / 217 Lemire

That the Budget Template as prepared internally be approved for use.

Carried

- g.) McMan Youth Family and Community Service: Three representatives from McMan Youth Family and Community Services met with David recently to discuss possible avenues for involvement in Pincher Creek. Their primary aim was to determine whether or not they would qualify for FCSS funding for local projects. David provided them with the FCSS eligibility guidelines. They indicated that they would prepare a program proposal.
- h.) CRA Outreach Program and workshop opportunity: David met with a representative from the Canada Revenue Agency. She has offered to conduct a combined workshop focused on "Scams" and "Benefits and Credits for All" on Oct 15. The Workshop will be 1.5 hours and is open to everyone. The program will be advertised starting later in July.

- i.) Funding for 2020 – advertising and timelines: The Board reviewed the ad for FCSS 2020 Funding Opportunities. The ad will start on June 26th. Deadline for receipt of applications will be September 13th.
- j.) Intermunicipal Collaboration Framework: This new framework, legislated through the Municipal Government Act, will provide municipal jurisdictions with the ability to create significant working relationships on top of already existing initiatives. The framework is being drafted by the Town and the M.D. and will be complete before year-end.
- k.) Outcome Measures Workshop Sept 11 and 12: David confirmed that this workshop is scheduled. Project/program managers of FCSS funded projects will be notified.

7.) Project Coordination (optional information)

- a.) Housing: The Regional Housing Committee has scheduled a July 4 (10:30 AM) conference call with Alberta Rural Development Network to discuss next steps in the local housing plan.
- b.) Habitat: The Habitat for Humanity project is under construction!
- c.) Early Learning Centre planning/land and concept development: Stephanie, Don and Rick provided a review of the recent Community Open House event. It was attended by about 55 people and response to the projects was positive.
- d.) Transportation – A second Regional Visioning Workshop was held on June 14: Representatives from Crowsnest Pass, the Town and M.D. of Pincher Creek, First Student and Fort Macleod were present. Elizabeth Cook, Alberta Health Services Acting Director Rural Sites, was present to participate in the discussion. Elizabeth will take information back to her superiors and report back to the group.

8.) Date for Next Board Meeting – July 8 at 6:30 (Social Needs Assessment)

- 9.) **Adjournment:** There being no further business, Rick Lemire declared the meeting adjourned at 8:10 P.M.

Read and approved this 8th day of July 2019


Coordinator


Director